

# **EABS:** European Association for Brazing and Soldering

## **Seminar Booking Form**

Seminar: *'The theory and practice of furnace- and flame-brazing aluminium'*

Dates: **5th & 6th October 2010**

Venue Solvay Fluor GmbH  
Hans-Böckler Allee 20  
30173 Hanover  
Germany

E-mail: [annette.daubner@solvay.com](mailto:annette.daubner@solvay.com)

Please reserve.....place(s) on the above seminar, the delegate(s) will be:

<u>Title</u>	<u>Initials</u>	<u>Family name</u>
1.....		
2.....		
3.....		

Company:  
.....

Mailing Address:.....

Telephone ..... Telefax.....

e-mail.....

**Do any of the delegates mentioned above require a 'formal letter of invitation' to assist them with an application for a Visa to enter the European Union?**

Yes/No\*

\*Please delete **one** of these options

**N.B.** The Course will start at **09:00 on 5<sup>th</sup> October**, and finish at about **16:45 on the 6<sup>th</sup> October**. If you wish to stay for an additional night in the **Hotel am Stadtpark**, and travel from Hannover on the **7<sup>th</sup> October**, we can also arrange for your stay at

the hotel to include the night of **Wednesday 6<sup>th</sup> October**. To avoid any accommodation problems we ask you to specify the **nights that you want to stay at the hotel**. Consequently it is also **very important** that you complete the hotel booking form below!

### Hotel Reservations Required

**Please arrange for EABS** to reserve hotel accommodation at the **Hotel am Stadtpark, Clausewitzstrasse, Hannover**, as indicated below:

<u>Name of Delegate:</u>	<u>Nights for which a reservation should be made</u>		
<b>Example:</b>	<b>Monday 4th October</b>	<b>Tuesday 5th October</b>	<b>Wednesday 6th October</b>
<b>John Smith</b>	Yes	Yes	No
1.....			
2.....			
3.....			
4.....			

**Hotel Telephone:** ++49 511 2805 555    **Hotel Telefax:** ++49 511 81 46 52

**Please remember that Delegates to the Seminar are responsible for settling their own hotel bill when they check out.**

As mentioned earlier, it is important that the Hotel am Stadtpark are informed of all situations where they are expecting a named individual to check in but where another person arrives as a 'previously unannounced' replacement! It is therefore **very important** to the smooth operation of the hotel reservations package that you tell [Annette.daubner@solvay.com](mailto:Annette.daubner@solvay.com) about **any changes that you or your company needs to make to your reservations since she is in regular contact with the hotel**. In order to avoid any problems this needs to be done **by Friday 1<sup>st</sup> October** at the latest. In situations where a delegate fails to arrive and claim his room on his expected day of arrival, Solvay Fluor GmbH will forward the invoice that they receive from the hotel to cover the room-cost for **one** night to the delegates company for payment.

Since EABS are coordinating all details relating to the bookings, once you have completed **both** the Seminar Booking Form, **and** the request for hotel accommodation, please fax them direct to:

**EABS Secretariat at**

**++44 1260 27 67 29**

**Please do *not* send these forms to Solvay Fluor GmbH. If you do, it will delay your reservations being made since Solvay Fluor GmbH will have to pass them to EABS for action.**

**Thank you - and we look forward to welcoming you to Hannover in October**